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|  |  | **CORHA Logo** |

**The Ministry of Youth and Sport**

**TERMS OF REFERENCE FOR CONDUCTING**

**STATUS REPORT: YOUNG PEOPLE IN ETHIOPIA - 2018**

1. **Background**

The Government of Ethiopia has adopted different policies and strategies, programs, guidelines and packages that aimed at improving the socio-economic and health wellbeing of youth in the country. The Ministry of Youth and Sport with the financial and technical support of the Consortium of Reproductive Health (CORHA), Packard Foundation and other partners intend to develop the 2018 Young People Status Report in Ethiopia.

The report is useful for government and all development partners in order to review the current status of the implementation of youth related policies, strategies and programs as well as the participation of young people in the development endeavors of the country. It is also important to develop appropriate policies and programs that accommodate the evidence based needs of young people in the upcoming years.

1. **Objectives**

## 2.1 General Objective

The general objective of the preparation of this report is to assess the all rounded status of Ethiopian youth to provide a comprehensive and cross sectoral picture.

## 2.2 Specific objectives

To assess youth focused policy, strategy, program implementations, achievements and challenges from the following major perspectives.

**Economic:**

Youth revolving fund policy

Micro and small enterprise development strategy and policy

Rural and Urban job creation policy

Small and medium manufacturing policy

Industrial park policy in relation to job creation for young people

Government mega projects in relation to job creation for young people

**Social aspects**

Educational attainments /entrepreneurial attitude/

Health of young people (RH, sexual behaviour, HIV, substance abuse, mental health etc)

Youth centers functionality and services

Youth voluntary service

Stadiums and sport facilities

Other social related issues

To identify development related challenges of young peoples of Ethiopia from the above motioned socio-economic perspectives and propose practical recommendations

1. **Methodology**
	1. **Area to be covered**

In addition to federal level sector ministries and partner organizations, the assessment covers four big regions (Tigray, Amhara, oromia and SNNP), two emerging regions (Afar/hareri and Benshangul gumuze) and Addis Ababa City Administration.

* 1. **. Data Sources and sample size**

In order to make the sample size representative the consultant will employ purposive sampling method to select sample regions, woredas as well as kebles. To this end, the four main regions (Tigraye, Amehara, SNNP and Oromiya), two emerging regions (Afar and Benshangul-Gumuz) and Addis Abeba City Administration will be covered for data collection. Both primary and secondary data sources will be used to collect required information for this assessment.

 **Primary data sources**

* + **Structured questioner:** The consultant will develop and administered structured questioners at woreda level to collect information directly from the youth. The content of the questioner will be reviewed and enriched by the Multi-sectoral Response Working Group. Regarding the selection of the respondents, a two-stage sampling will be employed. In the first stage, **91** woredas from above mentioned 7 regions will be selected taking 10% of the total number of woredas of each regions (please see table 1). In the second stage, 20 youth respondents from each woreda which is a total of **1,820** (91x20=1,820) respondents will be selected randomly and interviewed using structured questioner.
	+ **Key Informant Interviews (KII)** It is planned to conduct a total of **124** key informant interviews among senior management members of youth policy, strategy and program implementing government and non government partners at federal and regional levels. The Key Informants will include 11 government institutions (MoYS, MoWC, MoH, MoE, MoA, MoLSA, MoUD, NPC, Micro and Small Scale Development Agency, TVT Agancy, Regional Saving and Credit Institutions), 2 different Youth Associations, 10 NGOs, 5 UN agencies and 5 donors (please see table 1).
	+ **Focus Group Discussions (FGDs)** it is also planned to undertake two FGDs in each selected sample worda. One of the FGDs will be conducted with in school youth and out of school young people considering sex and disability inclusiveness, youth from enterprises, self employed and job seeker young people. The second FGD will be conducted with representatives of different youth focused program implementers and youth associations at woreda level. (Please see table 1).
1. **Secondary data source:** The consultant will explore all available documents such as youth related policies, strategies, programs youth packages, implementation status reports, research findings etc. as well as the achievements and challenges faced during the implementation of youth related policies and programs.

To this end, appropriate data collection tools will be developed and necessary trainings on data collection process will be conducted to those who participate in data collection and compiling process at different levels by the consultant.

The Ministry of Youth and Sport will lead and coordinate the overall process of the assessment and CORHA with other melti-sectoral Technical Working Group members will provide necessary technical and financial support for the realization of the assessment.

**Table 1: Sample size distribution by type of data collection approach per Region**

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| --- | --- | --- | --- | --- |
| Region | Total # of Woredas to be covered  | #of Respondents for questioner  | #Number of Respondents for KII | #Number of FGDs |
| Federal level | ------ |  | 11Go+2Ass+10NGO+5UN+5 don=33 | ------ |
| Regional Level |  |  | (11Go+2Ass)x7 regions=91 | --- |
| Tigray | 52 woredas x 10%= 5 | 5 x 20 Respondants=100 | 5 woredasx8R=40 | 5 x 2FGDs =10 |
| Afar | 32 woredas x 10%= 3 | 3 x20 Respondants=60 | 3 woredasx8R=18 | 3 x 2FGDs =6 |
| Amhara | 181 woredas x10%= 18 | 18 x20 Respondants=360 | 18 woredasx8R=144 | 18 x 2FGDs=36 |
| Oromia | 347 woredas x10%= 35 | 35 x20 Respondants=700 | 35 woredasx8R=280 | 35 x 2FGDs=70 |
| Ben/Gumuz | 21 woredas x10%= 2 | 2 x20 Respondants=40 | 2 woredasx8R=16 | 2 x 2FGDs=4 |
| SNNP | 161 woredas x10%=16 | 16 x20 Respondants=320 | 16 woredasx8R=128 | 16 x 2FGDs=32 |
| Addis Ababa | 116 woredas x10%=12 | 12 x20 Respondant=240 | 12 woredasx8R=96 | 12 x 2FGDs=24 |
| Total | **91 woredas** | **1820 Respondents**  | **124 KII respondents** | 1. **FGDs**
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1. **DELIVERABLES**

The consultancy firm/consultant is expected to produce the following deliverables:

* Technical proposal with detailed work plan showing the assignment’s important activities and milestones and financial proposal
* Inception report
* Data collection tools
* Collected data using primary and secondary sources
* Draft Status Report for review by MoYS and the National Multi-secoral Technical Working Group
* Final Status Report incorporating comments from MoYS the National Mult-secoral Technical Working Group
1. **SCOPE OF WORK**

The consultant will be responsible for undertaking the following tasks:

* Discuss the detailed work plan of the study with MoYS and the National Mult-isecoral Technical Working Group
* Submit inception report for review by MoYS, CORHA and other partners
* Prepare and submit data collection tools to MoYS and CORHA for review and comments by the National Mult-isecoral Technical Working Group
* Undertake desk review of relevant documents such as policies, strategies, youth development packages and programs, reports, researches etc.
* Prepare a sampling frame to collect primary data from field in collaboration with MoYS and the National Mult-isecora Technical Working Group
* Collect data and analyze using appropriate software
* Submit the draft report, to MoYS for review and comments by the National Mult-isecora Technical Working Group
* Submit final report to MoYS and CORHA, ensuring that comments from the National Mult-isecora Technical Working Group are properly addressed.
1. **BUDGET AND PAYMENT**

The consulting firm should submit a proposal on how s/he intends to address the assignment with an attached budget breakdown and submit it to CORHA secretariat. The payment will be made based on the contractual agreement made between the consultancy firm and CORHA.

1. **PROPOSAL REQUIREMENTS**

The proposal should provide the following information:

1. Technical proposal - Outline and methodology for preparing the intended report as well as the detailed work plan showing the assignment’s important activities and milestones
2. Financial proposal including a detailed quotation showing all necessary costs.
3. Contact details of three past performance references
4. Updated CV of consultant/s, including relevant work experience and qualifications
5. **QUALIFICATION AND SKILLS**

A minimum of Master’s Degree in Development Studies, Economics, Demography, Public Health and other related fields is required for the consultant/s and should also meet the following experiences and skills:

1. Proven experience in undertaking various researches and evaluations, with minimum of 5 years’ experience
2. Highly knowledgeable of youth related policies, strategies, programs and youth development packages in the country
3. Ability to produce well written, analytical reports
4. Demonstrated understanding of working with government and development partners
5. Legally registered firm with a renewed license for the service with VAT and TIN Registration certificate
6. **TIME FRAME**

The timeframe envisaged is **six** months starting from the signing of the contractual agreement. The Consultant will submit the final report at the end of the third month to MoYS and CORHA both in electronic and hard copy.

1. **OWNERSHIP**

All work created pursuant to this assignment shall be original work and that no third party will hold any rights in or to such work. The MoYS shall solely and exclusively own all rights in and to any work related to this Young People Status Report.

1. **APPLICATION PROCEDURES**

Interested consultants/consultancy firms satisfying the required qualification and skills are invited to submit hard copies of their application/proposal with a cover letter to the CORHA office, located at CCRDA, Office # 6, located at Akaki Kality Sub City, DebreZiet road, in front of Drivers and Mechanics Training Center. The deadline for submission of the proposals is 30 March 2018.

In case of any clarifications / doubts, please write to Ato Mekonnen Nana through his email mekonennana@yahoo.com

**Note**

*Please note that only selected consulting firms/independent consultants will be contacted immediately after the evaluation of submitted technical and financial proposals.*